

Praise and Rewards

It is really important that each child has the opportunity to reach our school attendance target of at least 95%. Please make sure that your child is in school and on time every day to be entered into our rewards.

- We hold a weekly prize draw for all children who have attended school for a full **week and been on time** every day. This is called '**Five for Five**' and a winner from each key stage will win £5.
- Each **term** we award a winner from each key stage with a **family prize**.
- **Every child with 100% attendance** by the end of **each term** will have their achievement marked by enjoying afternoon tea with the headteacher.
- Throughout the academic year **class attendance** achievements are monitored via an **Attendance League Competition**. Classes compete against each other for an overall prize.



Education Penalty Notices

An Education Penalty Notice can be issued by the local authority for the following reasons:

- At least 5 days of absence (am or pm=10 sessions) within a period of no more than one term or two half terms following a warning letter from the local authority;
- At least 5 days of absence (am or pm=10 sessions) of unauthorised leave of absence following a request for leave that was not an exceptional circumstance;
- Leave of absence taken during term time without parents requesting authorisation from school;
- A pupil arrives after the registers have closed (marked with code 'U') on 10 or more separate occasions in one term.
- Fixed Penalty Notices will be issued by post.
- A fixed penalty notice is £60 if paid within 21 days and £120 if paid after this time but within 28 days. Fixed Penalty Notices are restricted to 2 per pupil per parent in any academic year.

The local Authority retains any revenue from the fixed penalty notices to cover enforcement costs. Non-payment of a fixed penalty will result in the withdrawal of the notice and may trigger a prosecution of parents/carers by the Education Social Welfare Service under section 444 Education Act 1996. There is no right of appeal by parents/carers against a penalty notice.

Attendance Policy

The school's attendance policy can be viewed by request at the school office or is available online in the 'Key Information' section of our school website:



Rights Respecting School: Article 28
Every child has the right to an education.



Attendance Information

Good school attendance and punctuality are vital for early success and to establish positive habits that are essential for progression and life skills.

Our school together with parents and carers should promote good attendance and punctuality as a partnership.



Attendance Matters



Attendance Matters

Regular school attendance is an important part of giving children the best possible start in life.

The aim should be to attend school 100% of the time.

Children who miss school frequently can fall behind with their work and do less well in exams.

'Every day counts' towards every child

- Building friendships
- Developing life skills
- Essential learning to achieve their full potential

Quotes from pupils :

" If I miss school I miss out and I miss my friends"

"I don't like being late because it is hard to catch up"

Attendance at School

Attendance

At Bidston Village CE Primary School our whole school attendance target is 95%. Anything less than this is considered unsatisfactory. We expect the same high standards from all our children from age 2-11.

Illness

Occasionally pupils are too unwell to attend school. When deciding whether or not your child is too ill to attend school ask yourself:

- Is your child well enough to carry out the activities of the school day? If not keep your child at home and consult your GP as appropriate.
- Does your child have a contagious condition that could be passed on to other children or school staff? If so, keep your child at home.
- Our school policy is to ensure that any child or member of staff who suffers from sickness and/or diarrhoea, should stay away from school for 48 hours.

Sickness absences of more than 3 days will be authorised upon evidence of prescription (prescribed medication) or doctors' appointment. If you are unsure, contact the school office and let a member of staff know your concerns. We will be happy to advise you.

Please remember to contact the school office (not your child's teacher) if your child is unable to attend so that the absence can be authorised.



School phone number: 0151 652 0673



Parentapps Connect:

Content>Absence Reporting



schooloffice@bidstonvillage.wirral.sch.uk

Appointments

Absence due to Medical & Dental Appointments

Medical and dental appointments should be made during school holidays or out of school hours. If this is not possible, please inform school and bring in the appointment card or letter to be copied in order to authorise any absence.

Unauthorised Absences

School does not consider the following absences to be reasonable:

- Forgetting school term dates
- Oversleeping
- Sibling illness
- Arriving at school after the registers have closed
- Day Trips /Family outings
- Inclement weather
- Problems with uniform / clothing
- Birthdays and holidays
- Headlice
- Minor ailments
- Absence due to Family Holidays or Events

All requests for leave of absence from school, must be made using the 'Leave of Absence Request' form in parentapp. Content>Leave of absence request.

Absence will only be authorised in limited circumstances e.g., terminal illness, religious festivals, holidays funded by charities (evidence required) and you will receive a written reply explaining whether the absence from school has been authorised.

Punctuality at the Beginning of the Day

Pupils should be in school every day, arriving promptly. Our school motto is 'Ten to Nine, be on Time'. Our doors open at 8:40am and close promptly at 8:50am when the classroom doors close.

If pupils arrive at school after the doors have been closed, they will need to be signed in electronically by an adult at the school office.

Punctuality at the End of the Day

Pupils should be collected promptly. If you are going to be late or if somebody else is collecting your child, please inform the school. Parents and carers of pupils who are regularly collected late will be asked to register with the after-school club S4YC.